
TECHNICAL REQUIREMENTS

1. General Information

The touring staff of The Paul Taylor Dance Company consists of a Company Manager/Director of Operations, a Rehearsal Director, a Production Stage Manager, a Lighting Supervisor, and a Wardrobe Supervisor. We carry our own costumes, sets, props, and color (gel) for lighting. We require the sponsor to provide lighting and sound equipment, soft goods, crew, adequate stage surface for barefooted dancing, and dressing room facilities as noted below.

2. Theater

Stage Dimensions:

Company requires a performing area of 40 feet wide by 32 feet deep from front curtain to upstage crossover. The minimum performing area is 36 feet wide by 28 feet deep from front curtain to crossover.

Environment:

Stage area and dressing rooms must have an air temperature maintained between 68 degrees Fahrenheit (20 degrees Celsius) and 90 degrees Fahrenheit (32 degrees Celsius) from one hour before any performance or rehearsal, through the conclusion of the performance or rehearsal.

3. Lighting Equipment

Lighting Instruments:

- 19 1KW Lekos or equivalent in front of house cove positions.
- 12 6" Lekos for use in Box Booms (unit size depends on box boom position).
- 4 6" Lekos for use in Box Booms (with template slot).
- 8 6 X 16 Lekos for overhead electrics.
- 24 6 X 12 Lekos for overhead electrics.
- 16 6 X 12 Lekos for overhead electrics (with template slot).
- 88 6 X 9 Lekos for overhead electrics and side light (16 with template slot)
- 12 8" Fresnels
- 15-20 8' R40 strip sections, 3 circuits per section, 300 w
- 2 Curtain warmers (adequate to cover curtain)

Lighting Hardware:

- 8 12' booms with 50 lb. bases for mounting lights
- 32 12" sidearms with single "T"

Lighting Control:

- 96 patchable dimmers
- 42 at minimum rating of 2 kw per dimmer
- 36 at minimum rating of 4 kw per dimmer
- 18 at minimum rating of 6 kw per dimmer

Lighting Cable:

- Enough to circuit light plot as submitted by Paul Taylor Dance Company

4. Sound

- One Audio Compact Disc (C.D.) player, one Mini Disc player (M.D.), and one cassette player.
- Mixer with a minimum of 4 channels
- 2 two-channel amplifiers
- 2 speakers of sufficient quality to fill the Hall
- 2 backstage monitors
- Microphone
- Headset communications between stage manager's position and running crew

5. Soft Goods

- 5 sets of black legs pre-hung to form four 7' wing openings
- 5 black borders
- full stage black drop hung upstage leaving at least a 3' crossover

6. Floor

- Stage floor and backstage area must be clean and free of nails, splinters, or any other protrusions.
- A black linoleum or Marley-type vinyl floor on stage.

¶ *The company will not rehearse or perform on a concrete floor, even if it is covered with linoleum or wood laid directly on the concrete.* ¶

7. Crew

If theater is a union house:

- | For load-in and load-out | For rehearsal and performance |
|--|--|
| <ul style="list-style-type: none">• 8 to 10 electricians• 5 to 7 carpenters• 1 to 3 prop men | <ul style="list-style-type: none">• 6 to 8 electricians• 5 to 7 carpenters• 2 to 6 prop men• 1 to 2 wardrobe persons for each rehearsal, performance and load-out |

If theater is a non-union house:

- 12 **skilled** technicians for load-in, run of show, and load-out

PLEASE NOTE: The crew for **all** rehearsals and performances must be the same people. **No exceptions.**

8. Dressing Rooms

- Should have ample tables, mirrors, and make-up lights for 9 women and 9 men
- An extra room near the dressing rooms for wardrobe equipped with an iron and ironing board
- **non-public** lavatory facilities with hot and cold running water and showers.
- 20 full sized bath towels for use by dancers.
- At least 10 lbs. of ice cubes should be readily available at all rehearsals and each performance.

9. Hospitality

- Light refreshments: fruit juice, mineral water (non-carbonated), fresh fruit, deli platter with bread for making sandwiches (or pre-made sandwiches), soup, snack food, ready for company at dancers call time (3 PM on days with rehearsal, 6 PM on performance only days). This is the only sustenance the dancers have between rehearsal and performance.
- On days with a performance before 1:00 PM presenter must provide coffee, tea, hot chocolate, bagels, Danish, doughnuts, orange juice, etc... as needed to provide a "Continental Breakfast" for 22 persons.

9. Time Needed In Theater

Standard call (dependent upon stage and crew conditions and programming):

- 8 hours day **before** first performance
- 8 hours (including spacing rehearsal) + show call day of performance

If a second program is requested:

- 4 hours minimum + spacing rehearsal for each change of program

¶ *Please note that the use of your theater by the Paul Taylor Dance Company is considered to be exclusive. No other activities may be scheduled to take place on the stage during the time the company is in residence. The above time requirements are calculated with this in mind.* ¶

10. Contact Information

Please fill in the attached contact page with as much information as possible.

11. Additional Notes

- **If house is normally opened more than 1/2 hour before curtain time, Paul Taylor Production Stage Manager *MUST BE NOTIFIED* prior to company's arrival.**
- **PLEASE NOTE: Dancers must have access to the stage two hours before curtain time, and one hour before rehearsals.**

Information in the above Technical Rider is understood and agreed to:

Presenter

Signature of facility Technical Director
or Production Stage Manager
(Presenter's signature not acceptable)

Contact Information Page

For Paul Taylor Dance Company:

Steve Carlino Production Stage Manager e-mail: sc@ptdc.org
(All technical operations, cargo information, crew calls, stage schedules)

Pearl Rea Lighting Director e-mail: pr@ptdc.org
(All questions pertaining specifically to lighting, most questions are handled by Steve Carlino)

Jenny Fulton Wardrobe Supervisor e-mail: jf@ptdc.org
(All questions pertaining specifically to wardrobe, most questions are handled by Steve Carlino)

Holden Kellerhals Operations Manager e-mail: hk@ptdc.org
(Contracts, accommodations, transportation, marketing and press materials)

John Tomlinson General Manager e-mail: jt@ptdc.org
(Company schedules, Anything you are not sure of or not covered by contacts above)

Please note that all of the staff members above have the same telephone and fax number:
Telephone: (212) 431-5562 Fax: (212) 966-5673

For Presenting Organization:

General Organization Contact:

<u>Name</u> _____	<u>Title</u> _____	<u>Phone</u> _____
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Publicity Contact:

<u>Name</u> _____	<u>Title</u> _____	<u>Phone</u> _____
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Transportation Contact:

<u>Name</u> _____	<u>Title</u> _____	<u>Phone</u> _____
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Technical Contact:

<u>Name</u> _____	<u>Title</u> _____	<u>Phone</u> _____
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Lighting Contact:

<u>Name</u> _____	<u>Title</u> _____	<u>Phone</u> _____
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Wardrobe Contact:

<u>Name</u> _____	<u>Title</u> _____	<u>Phone</u> _____
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Other:

<u>Name</u> _____	<u>Title</u> _____	<u>Phone</u> _____
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MASTER CLASS RIDER

If the Paul Taylor Dance Company is working with your presenting organization and you have arranged for one or more master classes in your community, PLEASE take note of the following information:

Most often, master classes are included in the performance fee agreed to in the performance contract. However it should be noted that this Master Class rider does supersede the contract regarding the matter of master classes and fee:

1. Presenter must provide transportation for the master class instructor from the hotel where the company has elected to stay, to the studio where the class is held, and back to the hotel following the class. This transportation must be arranged so that the teacher arrives at the studio twenty minutes before the beginning of the class.
2. Master classes are 90 minutes long, when it is at all possible, students should be encouraged to attend the entire class. Latecomers and early leaver are strongly discouraged from attending.
3. Presenter must arrange to have an accompanist to provide music for the class. This accompanist can be a piano players, percussionist, or other instrumentalist, but the individual should have had some experience playing for a dance class in the past.
4. If the Presenter would like a master class taught by a member of the Paul Taylor Dance Company without the Presenter providing an accompanist, there will be a fee for the master class of \$200.00.
5. If the Presenter schedules a master class with an accompanist, and the accompanist does not show up (leaving the master class teacher with no notice or notice of less than 2 hours), in order the class to proceed, the presenter must agree to a master class fee of \$400.00.
6. Presenter will assure that the studio in which the class is taught is clean, between 70 and 75 degrees, and spacious enough to accommodate 35 dancers taking a class.
7. Presenter will limit the class size to no more than 35 students. If additional students wish to take the class, presenter will notify company and additional classes will be negotiated.
8. When multiple classes are scheduled presenter will make best effort to group students by skill level and age as the students are registered for the class.

If any of this information is unclear, or is causing difficulty in local arrangement, you must contact the Foundation ASAP to discuss.